

Booking Terms and Conditions

Camp Bilgola

- Opening hours: 7am-6.15pm. Booking rates: Standard \$90, No Booking \$100. Where a current CRN has been provided CCS will be applied, subject to Centrelink approval.
- Prior to attendance, enrolment must be complete. If you are not currently enrolled in our service, please visit bilgolapandc.com.au. Click on the 'Booking & Enrolment' button to complete your enrolment.
- Bookings can be made by completing a Booking Form available to download from our website bilgolapandc.com.au or by submitting a booking via the Xplor app once enrolled in our service.
- Once booked via the app or a booking form has been accepted, the booking is confirmed and subject to our cancellation policy.
- Our program is subject to change. All attempts to provide programmed activities will be made however, at times, our program may change. When this involves an outside party cancelling an incursion, we will aim to provide a similar incursion. If this is not possible, centre educators will run activities.
- When there is a programmed change to a planned excursion, we will provide an alternative excursion or activity. We do not provide refunds for program changes that fall outside our control.
- Forms accessed via our website can be returned to the OOSH office or emailed to oosh@bilgolapandc.com.au.
- Some sessions require a waiver to be completed. Waivers available via bilgolapandc.com.au. Waivers must be completed for a child to be able to participate in activities. Sessions requiring waivers are indicated on the program and booking form.
- Please check the program carefully and send your child with the additional items as indicated on the program.
- Please send your child to Camp in sun safe clothing, making sure shoulders are covered. Sun cream will be applied every 2 hours (UV dependent), if your child is particularly sun sensitive, we suggest sending them to Camp with a zinc-based sun cream.
- On excursion days it is the parent/carer's responsibility to ensure their child is at the centre before the bus leaves. We will not call parents individually if they are late. Please refer to the program for departure and arrival times. The bus will leave at the communicated time; we cannot wait for late comers. Return times are approximate and will vary depending on traffic conditions.
- On arrival YOU MUST bring your child into the centre and sign them in. Under no circumstances can a child come to Camp or leave Camp alone, they must be signed in and out by a parent/carer. When you are arriving to and leaving the centre with your child you must notify a staff member.
- Please do not send your child to Camp if they show any signs of being unwell. We reserve the right to send a child home if we feel the health of staff and children attending could be impacted.
- MEDICATION - If your child requires medication to be administered, a medication form must be completed. The medication must be in the original packaging, labelled with your child's name, dosage and prescribing Doctor.
- Children are not permitted to bring electronic devices. Inexpensive toys can be brought; however, Bilgola Plateau Public School OOSH & Camp Bilgola will take NO RESPONSIBILITY for these items.
- Children will participate in activities that involve some associated risks; by sending your child to Camp, you accept these associated risks. Risk assessments can be viewed from week 9. Risk assessments available via www.bilgolapandc.com.au.

- Cancellations made 14 days prior to a booked session will incur a \$10 administration fee for each booking cancelled. Cancellations made within 14 days of a booked session will be charged full fees. Full Fees also apply for any absences from a booked session including medical reasons.
- Bilgola Plateau Public School OOSH & Camp Bilgola reserves the right to cancel a child's enrolment.