

Bilgola P&C Association - OOSH & Camp Bilgola Fee Policy

2023		
FEES	PERMANENT RATE	CASUAL RATE
Before School Care	\$16	\$20
After School Care	\$24	\$28
	STANDARD RATE	LATE/NO BOOKING RATE
Vacation Care	\$85	\$95
	ANNUALLY	PER OCCURANCE
Account Set-Up		\$50 (one off fee)
Administration fee	\$20	
Manual payment fee		\$5
Dishonored payment <i>subject to change</i>		\$19.95 (<i>charged by Debit Success and subject to change</i>)
Absent without notification search fee		\$5
Early fee (before 7:00am)		\$10 / 5 minutes
Late fee (after 6:15pm)		\$10 / 5 minutes
Vacation Care cancellation 14 days prior to session		\$10/session cancelled
Vacation Care cancellation within 14 days of session		\$Full fee

Method of payment

- Fees can only be paid via Debit Success. You must set up a Direct Debit account during the enrolment process.
- You will be charged a "manual payment fee" for each payment made to our bank.
- Debit Success will charge a dishonor fee of \$19.95 if your account cannot be successfully charged.

When fees are due

- Fees must be paid weekly.
- If your account falls into arrears and you fail to make payment arrangements your account will be handed over to a debt collection agency. Please note that if this occurs you will be liable for the costs involved. At this point your child's position will be cancelled. Your addition to the waitlist, once all fees are paid in full, is at the discretion of the P&C Executive team.

Payment plans

- If you are having difficulty paying your fees, please let us know. We can discuss alternative arrangements such as family assistance or a payment plan to assist you.

Centrelink and Family Assistance Office

- It is the responsibility of the account holder to ensure you provide Centrelink/Family Assistance Office with correct and current information so that you qualify for reduced fees (if applicable). The contact number is 13 61 50. Please also be aware that our system is automatically updated by Centrelink. Therefore, if you qualify for reduced fees, the fees owing are subject to change at any time in accordance with the relevant government departments.
- Full fees will be charged until Child Care Subsidy is granted by Centrelink/Family Assistance Office.

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Fee Policy

- It is the responsibility of the account holder to accept the enrolment for Bilgola Plateau Public School OOSH & Camp Bilgola through their MyGov account. Centrelink will not pay and Child Care Subsidy until this is completed by the account holder.

Withdrawal / Cancellation of care

- Parents must give the Centre a minimum of two weeks written notice to cancel a permanent booking.
- During the two-week notice period if a child does not attend the Centre, they will be charged full fees as Child Care Subsidy is not applied to absences during this period. This is a government requirement.
- Camp Bilgola bookings must be cancelled in writing at least 10 days before the booked day of care or full fees will be charged.

Days absent

- **Permanent Bookings** - Fees are payable when your child is absent from care including sick days, family holidays etc.
- **Casual Bookings** - Fees are payable unless 24 hours written notice is given.
- **Camp Bilgola** – Fees are payable unless 10 days written notice is provided.

Early / Late fee

- The Centre opens at 7:00am. An early fee per child applies when children are dropped off before 7:00am.
- The Centre closes at 6:15pm. A late fee of per child applies when children are picked up after 6:15pm.