

# Bilgola Plateau Public School OOSH Camp Bilgola Vacation Care Booking Form

- Opening hours: 7am-6.15pm. Booking rates: Standard \$85, No Booking \$95. Where a current CRN has been provided CCS will be applied, subject to Centrelink approval.
- Prior to attendance, enrolment must be complete. If you are not currently enrolled in our service, please visit [www.bilgolapandc.com.au/out-of-school-hours-care](http://www.bilgolapandc.com.au/out-of-school-hours-care). Click on the 'Booking & Enrolment' button to complete your enrolment.
- Bookings can ONLY be made by completing this booking form and returning it to OOSH. Bookings made without a completed booking form will not be processed.
- Morning tea and lunch is NOT PROVIDED. Afternoon tea is provided daily.
- Please send your child every day, regardless of the scheduled activity, with a bag, hat, morning tea, lunch and a water bottle. If a child arrives without a water bottle one will be provided at a cost of \$4. We often participate in messy play, ensure your child is dressed appropriately including enclosed footwear.
- Please send your child to Camp in sun safe clothing, making sure shoulders are covered. Sun cream will be applied every 2 hours (UV dependent), if your child is particularly sun sensitive, we suggest sending them to Camp with a zinc-based sun cream.
- On excursion days it is the parent/carer's responsibility to ensure their child is at the centre before the bus leaves. We will not call parents individually if they are late. Please refer to program for departure and arrival times. The bus will leave at the communicated time, we cannot wait for late comers.
- Risk assessments have been completed and can be viewed from week 9. Risk assessments available via [www.bilgolapandc.com.au/camp-bilgola](http://www.bilgolapandc.com.au/camp-bilgola)
- On arrival YOU MUST bring your child into the centre and sign them in. Under no circumstances can a child come to Camp or leave Camp alone, they must be signed in and out by a parent/carer. When you are arriving to and leaving the centre with your child you must notify a staff member.
- Please do not send your child to Camp Bilgola if they show any signs of being unwell. We reserve the right to send a child home if we feel the health of staff and children attending could be impacted.
- MEDICATION - If your child requires medication to be administered, a medication form must be completed. The medication must be in the original packaging, labelled with your child's name, dosage and prescribing Doctor.
- Children are not permitted to bring electronic devices. Inexpensive toys can be brought; however, Bilgola Plateau Public School OOSH & Camp Bilgola will take NO RESPONSIBILITY for these items.
- Children will participate in activities that involve some associated risks, by sending your child to Camp, you accept these associated risks.
- Children may participate in walking excursions to Plateau Park.
- If you need to contact staff during the day call 0432 000 817 or 9918 4768.
- **Cancellations made 14 days prior** to a booked session **will incur a \$10 administration fee** for each booking cancelled. **Cancellations made within 14 days** of a booked session **will be charged full fees**. Full Fees also apply for any absences from a booked session including medical reasons.
- Bilgola Plateau Public School OOSH & Camp Bilgola reserves the right to cancel a child's enrolment.

## PARENT/CARER AUTHORITY

Child's name.....Parent/Carer's name.....Signature.....

By signing this form, I understand that I am giving my child permission to participate in the activities, excursions and incursions as booked below. I am aware of the following and agree to abide by the booking terms and conditions:

- Where my child is going, what activities they will be doing.
- Some activities involve associated risks.
- It is my responsibility to ensure waivers are completed.
- My child may watch a PG rated movie.
- Buses will leave at the communicated time; it is my responsibility to ensure my child arrives on time. I understand I will not be called if my child is not at the centre by the departure time and that the bus will leave at the communicated time.
- It is my responsibility to send my child with a backpack, hat, water bottle, morning tea and lunch every day. If a water bottle is not sent, I understand I will be charged a \$4 fee per child for the supply of a water bottle.
- It is my responsibility to have informed the Centre Director in writing of any dietary requirements my child has and to supply any associated action plans/medications.
- Cancellations/absences incur full fees unless made 14 days prior to a booked session.
- For new accounts it is the account holder's responsibility to confirm enrolment at Bilgola Plateau Public School OOSH & Camp Bilgola through their MyGov account. No CCS will be paid until the enrolment is accepted by the account holder. Full fees will be charged until Centrelink have approved the CCS claim.

# Bilgola Plateau Public School OOSH Camp Bilgola Vacation Care Booking Form

**Additional Authorisation**

I give permission for my child to be included in walking excursions within the local area and to leave OOSH grounds for excursions or in case of an evacuation drill.

Parent/Carer's signature..... Date.....

Please tick your booking dates:  
Before booking, please ensure you are aware of our Cancellation Policy.

<b>Monday 15.04.24</b>		<b>Tuesday 16.04.24</b>		<b>Wednesday 17.04.24</b>		<b>Thursday 18.04.24</b>		<b>Friday 19.04.24</b>	
<b>Monday 22.04.24</b>		<b>Tuesday 23.04.24</b>		<b>Wednesday 24.04.24</b>		<b>Thursday 25.04.24</b>	CLOSED ANZAC DAY	<b>Friday 26.04.24</b>	
<b>Monday 29.04.24</b>		<b>Tuesday 30.04.24</b>	Term 2						

**Cancellations made 14 days prior** to a booked session **will incur a \$10 administration fee** for each booking cancelled. **Cancellations received within 14 days** of a booked session **will be charged full fees.** Full Fees also apply for any absences from a booked session including medical reasons.